



Presents

32nd Annual Convention & Expo

January 26th-28th, 2022

Hickory Metro Convention Center

Hickory, NC

Mark your calendars and make plans to be a part of the largest on-site show in North Carolina and one of the largest in the nation.

The 2022 Convention will differ from the past few years in that attendees will be there on both Thursday and Friday for class. NCSTA will be doing this format so that attendee numbers can be divided into two days. This format will also allow vendors to have more individual time with the attendees.

Don't miss this one . . . you can bet your competitors will be there!!!!

What to Expect . . .

- ✓ *Vendor Setup is on Wednesday January 26th **11:00 a.m. – 4:00 p.m.***
- ✓ *Hospitality cocktail hour will be held 5:30 p.m. – 6:30 p.m. in the exhibit hall with appetizers and cash bar*
- ✓ *Exhibit Hall opens at 7:00 a.m. on Thursday 1/27 and Friday 1/28*
- ✓ *Extended Breaks are offered throughout the day on Thursday and Friday so that you have plenty of opportunity to spend time with attendees. Door Prizes are given away at each break and attendees must be in exhibit hall to win*
- ✓ *No Breakdown of exhibitors is permitted prior to conclusion of class on Friday 1/28 at 5:00 p.m.*
- ✓ *All pertinent dates and times are listed on the registration form*
- ✓ ***PAY CLOSE ATTENTION TO REGISTRATION CUTOFF DATE AS THERE MAY NOT BE AVAILABILITY AFTER THAT DATE AND THE COST DOUBLES***
- ✓ *Now more than ever reaching your target audience with your marketing dollars is very important.*
- ✓ *Past vendors have asked how to get prime location in the exhibit hall, prime spots are obviously given to sponsors, see the sponsor sheet for details on being a sponsor of this great event!!*

North Carolina Septic Tank Association
32nd Anniversary Convention and Expo
January 26th- 28th, 2022 Hickory Metro Convention Center Hickory, NC

VENDOR REGISTRATION INSTRUCTIONS:
please keep a copy for your records and reference for times and dates
be sure to include the cell number for attendees
registrations need to be mailed in with fee
Mail to : NCSTA 1426 Peter Mabe Rd Danbury NC 27016

PRINT CLEARLY

COMPANY NAME: _____

COMPANY ADDRESS: _____

CITY: _____ ST _____ ZIP _____

PHONE: _____

EMAIL: _____ WEB: _____

CONTACT PERSON: _____

(please note: the email you enter above is where confirmation of registration will be sent)

EXHIBITOR FEE: Please check one booth size. **All your exhibit must fit in booth selected.** Complete page 2 for items needed. Two company representatives are included with exhibitor fee additional representative fee \$50.00.

- 10' X 10' BOOTH \$500.00 10' X 20' BOOTH \$800.00
 20' X 30' BOOTH \$1100.00 (1 TRUCK OR PIECE OF EQUIPMENT)
 20' X 40' BOOTH \$1550.00 (SUITABLE FOR OVERSIZED TRUCK)
 20 X 60' BOOTH \$2000.00

REPRESENTATIVES (TWO ARE IN INCLUDED WITH EXHIBITOR FEE ADDITIONAL REPRESENTATIVE FEE: \$50.00)

NAME: _____ (INCLUDED) **CELL** # () _____

NAME: _____ (INCLUDED) **CELL** # () _____

NAME: _____ @\$50.00

NAME: _____ @\$50.00

For additional representatives please attach a separate sheet

IMPORTANT: Fees stated above apply to registrations postmarked on or before December 17, 2021. Fees for registrations postmarked after December 17, 2021 are double the above stated amounts. Registrations must be mailed in with a check. NCSTA does not accept cards.

Complete and sign page two of registration. Changes, additions, or deletions to booth or attendees will not be available after January 5, 2022.

Please check the items you will need provided for your booth.

30" X 72" TABLE _____ # NEEDED

CHAIRS _____ # NEEDED

ELECTRIC DROP NEEDED AT BOOTH. PLEASE **ADD \$80.00** TO REGISTRATION FOR ELECTRICAL

NOTE: EXTENSION CORDS MUST BE 16-GAUGE, GROUNDED, UL LISTED THE OUTLETS ARE STANDARD OUTLETS, FOR HIGHER OUTPUTS ARRANGEMENTS MUST BE MADE BY THE VENDOR WITH THE CONVENTION CENTER AT LEAST ONE WEEK PRIOR TO EVENT ANY ADDITIONAL CHARGES FOR HIGHER OUTPUTS ARE THE RESPONSIBILITY OF THE VENDOR

WIRELESS INTERNET HOOK-UP \$10.00 PER DAY PER COMPUTER

TRUCKS WILL BE IN EXHIBIT. **BATTERY ON EQUIPMENT AND VEHICLES MUST BE DISCONNECTED EXHIBITOR IS RESPONSIBLE FOR DISCONNECTING. NO TOOLS ARE ASSISTANCE WILL BE PROVIDED BY NCSTA. DISCONNECTION MUST BE DONE PRIOR TO 4:00 P.M.**

OTHER REQUEST: _____

SHIPMENT OF BOOTH ITEMS SHOULD BE SHIPPED TO HICKORY METRO CONVENTION CENTER 1960 13TH AVE DRIVE SE HICKORY NC 28602-5186

- 1. Vendor confirmation will be sent via email.**
- 2. Vendor packages including name tags for reps will be placed at the booth in the exhibit hall and can be picked up on setup day.**
- 3. Please check in with NCSTA rep when you arrive at the center to setup for your booth location information.**
- 4. Vendor booth location is at the sole discretion of NCSTA with preference given to event sponsors.**
- 5. Vendor Setup is on Wednesday January 26th 11:00 a.m. – 4:00 p.m.**
- 6. Vendor Setup WILL NOT be allowed on Thursday morning, please plan accordingly**
- 7. Absolutely no vendor breakdown or removal of exhibit materials is allowed until conclusion of class on Friday**
- 8. Host hotel will be selected by mid-December and posted on our website www.ncsta.net**

By signature below, I acknowledge and accept the requirements for registration, setup, breakdown and event.

X _____ Date: _____
Signature

MAKE CHECKS PAYABLE TO: NCSTA

MAIL REGISTRATION & FEE TO: NCSTA PROCESSING CENTER 1426 PETER MABE RD DANBURY, NC 27016

NEED MORE INFO EMAIL: NCseptictank@gmail.com

IMPORTANT DATES AND TIMES TO REMEMBER:

1/26/22 11:00 a.m. – 4:00 p.m. vendor setup 1/26/22 5:30 – 6:30 p.m

Hospitality/Cocktail hour in exhibit hall

1/27/22 7:00 a.m. Exhibit Hall Opens to Attendees

1/28/22 7:00 a.m. Exhibit Hall Opens to Attendees

1/28/22 5:00 p.m. Vendor Breakdown

1/29/22 8:00 a.m. – 9:00 a.m. Completion of Vendor Breakdown

NCSTA 32nd Annual Convention & Expo

SPONSORSHIP APPLICATION

SPONSORS ARE RECOGNIZED ON PRINTED MATERIAL AND IN
THE EXHIBIT HALL

PRIME LOCATION IN EXHIBIT HALL IS GIVEN TO SPONSORS

PLEASE CHECK ALL THAT APPLY:

- BREAK SPONSOR \$500.00
- SILVER SPONSOR \$1000.00
- GOLD SPONSOR \$2000.00
- PLATINUM SPONSOR \$3000.00

SPONSOR INFO (PLEASE COMPLETE BELOW):

COMPANY NAME: _____

CONTACT PERSON: _____

PHONE: _____

EMAIL: _____

THANK YOU FOR SUPPORTING NCSTA
AS WE SUPPORT THE INDUSTRY